



Vendor Space Agreement
Spring Festival 2014

Vendor Booth Rates:

\$120.00 includes \$20 refundable security deposit.

Saturday, March 29 10:00am – 5:00pm
Sunday, March 30 11:00am-4:00pm

Additional charges:
Electricity \$25.00 fee
Table Rental \$25.00 fee

Vendor Space is generally a 10 x 10 area in an open outdoor garden. However, different sizes can be arranged depending on need. To secure space, fees must accompany this reservation form. For questions email beverly@clarkgardens.com. Security deposits will be refundable if the vendor follows all of the guidelines in this agreement.

Name: _____ Phone: _____

Company or Club: _____

Address: _____ City/State/Zip: _____

Email: _____ Signature: _____

Product Description: _____

Do you need electricity?(\$25.) Yes No Table Rental(\$25)? Yes No

Agreement:

1. Venue site is located at Clark Gardens Botanical Park; 567 Maddux Rd; Weatherford, TX 76088.
2. Set up time can occur on Friday between the hours of 8:00am and 5:00pm or on Saturday between 7:30am and 9:00am. Gates will open at 7:30am on Saturday for vendor or exhibitor access.
3. Take down may not occur before Saturday at 6:00pm or Sunday at 5:00 pm and must be completed by within one hour of closing unless other arrangements have been made. **Vendors are expected to stay until closing time. Security deposits will not be returned for vendors who leave early. Security deposits will be mailed after the event.**
4. Vendors and exhibitors must check in each day at the Admission Booth. Vehicles must be parked in the outer parking lot after unloading. Guests of vendors and exhibitors are expected to pay general admission fees.
5. Clark Gardens will make every reasonable effort to maintain a secure environment. The Gardens are locked each night at 7:00pm and opened again at 7:30 am. However, Clark Gardens shall not be responsible for the safety and security of any property, employees, visitors or customers from theft, injury or damage by fire, accident or any other cause. The Vendor or Exhibitor assumes sole responsibility for any losses or damages resulting from such causes. Clark Gardens does not provide insurance for the benefit of the Vendor or Exhibitor. **NO REFUNDS.**

Clark Gardens
567 Maddux Rd.
Weatherford, TX 76088

Fax 940-682-4078
Phone 940-682-4856